

GRADE POINT AVERAGE COMPUTATION

We require that each applicant compute his/her own grade point average (GPA) from the formula:

$$\text{GPA} = \frac{\sum_{\text{course}} (\text{course units} \times \text{grade points per unit})}{\sum_{\text{course}} (\text{course units})}$$

Please use the worksheet provided below and bear in mind the following specifications:

- 1) The courses to be included in the computation of your GPA are **all** undergraduate courses for which a grade has been awarded (in your last two years). If your transcript contains your GPA, that is sufficient. However, it should be converted to the four-point system.
- 2) The four-point system means that a 4 grade point per unit corresponds to a grade of "A" (outstanding), 3 points to be a "B" (good), 2 points to a "C" (satisfactory), 1 point to a "D" (barely passing) and 0 points for an "F" grade (failing). If your university assigns plus and minus grades, these then are to be used in the computation with + = +0.3 and - = -0.3. Thus, if a "B" is 3.0, a "B+" is 3.3 and a "B-" is 2.7. (Please note that the University of California does **not** recognize the letter grade of "A+", i.e., "A+" is 4.0!)
- 3) By units we mean the number of units of credit or weight assigned to each course. Usually 1 class hour per week equals 1 unit.
- 4) If the grading system used by your institution is based on percentage or on classes of honors, please use the following class rank percentages to convert each class evaluation to a letter grade and then proceed as above to compute your equivalent four-point system GPA.

A Plus	A	A-	B Plus	B	B-	C Plus	C	C-	D Plus	D	D-
Top	next	next	next	next	next	next	next	next	next	next	bottom
5%	5%	5%	10%	10%	15%	15%	10%	10%	5%	5%	5%

GPA COMPUTATION WORKSHEET

Courses	Units {a}	Grade	Grade points Per Unit {b}	Grade Points {c} = {a}x{b}

$\Sigma \{a\} \Rightarrow$

$\Sigma \{c\} \Rightarrow$

$$\text{GPA} = \frac{\Sigma \{c\}}{\Sigma \{a\}}$$